



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		ST.MARY'S COLLEGE, SULTHAN BATHERY
Name of the head of the Institution		Dr.Sheba M Joseph
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04936220246
Mobile no.		9447538344
Registered Email		stmaryssby@gmail.com
Alternate Email		iqacsmcsby17@gmail.com
Address		St. Mary's College Kuppady P.O Sulthan Bathery, Wayanad, Kerala
City/Town		Sulthan Bathery
State/UT		Kerala
Pincode		673592

2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Semi-urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr.P A Mathai																								
Phone no/Alternate Phone no.	04936221452																								
Mobile no.	9446253703																								
Registered Email	pamathai08@gmail.com																								
Alternate Email	iqacsmcsby17@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://stmarysbathery.ac.in/Pages/Article/AQAR.php																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://stmarysbathery.ac.in/Pages/Article/academiccalendar.php																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.06</td> <td>2012</td> <td>21-Apr-2012</td> <td>20-Apr-2017</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.08</td> <td>2017</td> <td>30-Oct-2017</td> <td>20-Oct-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.06	2012	21-Apr-2012	20-Apr-2017	3	A	3.08	2017	30-Oct-2017	20-Oct-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
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2	A	3.06	2012	21-Apr-2012	20-Apr-2017																				
3	A	3.08	2017	30-Oct-2017	20-Oct-2022																				
6. Date of Establishment of IQAC	01-Jun-2004																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries																						

National Seminar Cum Workshop on NAAC Revised Accreditation Framework- New Initiatives	03-Nov-2018 6	74
Special Training for the HoDs and departmental IQAC coordinators	06-Dec-2018 3	35
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department	Equipment	DST-FIST	2018 720	7000000
Department	Learning	DST-INSPIRE	2018 365	947000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1:Conducted a seminar cum workshop on NAAC Revised Accreditation Framework New Initiative 2:Special training for HODs,IQAC members and coordinators 3:Took initiatives to start research centers 4:Conducted a gettogether of all the past and present staff and alumni in the college

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To promote research programs by launching research centers for PG departments	preparations in progress
Encourage eligible members of faculty to become research guides	one person become research guide. Four others have applied for guideship
To apply for new UG and PG courses	Applied fro one UG and four PG courses
To fill maximum vacancies with consent of government	Two vacancies filled
To improve the infrastructural facilities required to cater the needs of the students and the staff	A lift is under construction and amphy theatre is also under construction.
To promote research publications and workshops	Teachers are promoted to write papers and publish themin journal
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	04-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	We have third party software for student management system. The whole student data are kept in this software. The library Management System also part of this software The Main Modules are Admission Fees Management Transfer Management Library Management Finance Management

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to the University of Calicut and we are following the common curriculum prepared and prescribed by the University. The college strictly adheres to this and materializes in the proper way so as to be beneficial to all the stakeholders especially the student community. In the implementation of the curriculum the college looks into the objectives and vision and mission of the college. Along with the acquisition of knowledge, inculcation of moral values, civic sense and social commitment are taken care off. The integral and overall development of the student is our primary concern. The curriculum aims at promoting national integration and meaningful and effective leadership The institution has highly structured method for implementation of the curriculum successfully. The college prepares an academic calendar comprising of the entire schedule for the year. The members of the faculty prepare a teaching plan depending on the syllabus prescribed by the university the same is monitored by the college council and IQAC for effective implementation the valuation by way of test papers internal exams are also carried out to supplement seminars assignments debates workshops etc. are also conducted.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	47

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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Null	NA	Null
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>Students Feedback forms are prepared and distributed among the students through google forms. The feedback forms are analysed and reported which is communicated to the college and university authorities for further actions. Changes and modifications are done based on the feed back. The feed back on teachers are analysed by the HODs . They communicate to the teachers concerned and if actions are required, it is informed to them.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	FINANCE	36	2963	55
BSc	CHEMISTRY	48	1355	41
BA	ENGLISH LANGUAGE AND LITERATURE	40	2354	35
BA	ECONOMICS	60	60	58
BA	POLITICAL SCIENCE	60	2189	54
BBA	BUSINESS ADMINISTRATION	60	2055	48
BCA	COMPUTER APPLICATIONS	36	1233	26
BSc	PHYSICS	48	1349	42
BSc	MATHEMATICS	48	1038	25
BSc	BOTANY	36	2084	40
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	464	120	24	12	41

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
76	76	35	35	Nil	19

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The College conducts Walk With Scholar (WWS) programme, the students with higher aspiration and Students Support Programme(SSP) for weaker students. Scholars from different disciplines and walks of life conducts classes for these students. Internal and External mentors are appointed. Tutorial system is also carried out very effectively. The tutors care their wards academically and personally.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1689	76	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
7	3	4	3	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	NA	NA	Nil	Nil

No file uploaded.

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We conduct three regular internal exams in each semester , based on that result are analysed and conduct remedial coaching for the weaker students. As per the rules of affiliated university final internal exam is conducted in the same way as the external university examinations. In order to make the students competent for the internal and the external examinations class test are conducted with challenging questions by all the departments. We also started open book examinations in a basic level

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared for the conduct of examinations, working days, holidays and important days to be observed etc.. We adhered to this calendar for the smooth functioning of the academic activities of the college. It is very helpful for the staff and students. The calendar is distributed to all the stakeholders of the college

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://stmarysbathery.ac.in/Pages/Article/LearningOutcomes.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BCom	BCom	54	48	88.89
NA	BSc	CHEMISTRY	41	32	78.05
NA	BSc	BOTANY	34	33	97
NA	BSc	MATHEMATICS	30	18	60
NA	BSc	PHYSICS	36	23	63.8
NA	BCA	COMPUTER APPLICATIONS	30	20	66.7
NA	BBA	BUSINESS ADMINISTRATION	41	32	78.04
NA	BA	POLITICAL SCIENCE	52	40	77
NA	BA	ECONOMICS	59	39	66
NA	BA	ENGLISH LANGUAGE AND LITERATURE	36	32	88.9

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://stmarysbathery.ac.in/Uploads/Documents/SSS2018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	5.87
International	Mathematics	1	0
National	PG Department of Commerce and Management	5	3.12
National	Political Science	1	2.8
International	Chemistry	6	2.55
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Political Science	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evaluation of Spectral, Thermal, Flame Retardant, Dielectric, Solvent Diffusion, and Transport Behavior of Novel Nanocomposite Derived from Chlorinated Styrene Butadiene Rubber and Manganous Tungstate.	G. Mathew	Polymer Composites	2018	1	St. Mary's College, S.Bathery	1
Novel Nanocomposites Based on Chlorinated Styrene Butadiene Rubber and Manganous Tungstate: Focus on Curing, Mechanical, Electrical and Solvent Transport Properties.	G. Mathew	Journal of Materials Science	2018	3	St. Mary's College, S.Bathery	3
Nano zinc	G. Mathew	Advances in Polymer	2018	7	St. Mary's	7

ferrite filler incorporated polyindole /poly(vinyl alcohol) blend: Preparation, characterization, and investigation of electrical properties	Technology	College, S.Bathery
View File		

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	8	2	Nil	3
Attended/Seminars/Workshops	9	54	3	4
Resource persons	Nil	1	Nil	3
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Charity Programme	Political Science	1	100
Flood relief programme	Department of Physics	4	30
Classes on basics of computers	Collaborating Vinayaka College of Nursing	1	40
Ozone Day Celebrations	Kerala State Council for Science, Technology and Environment, Thiruvananthapuram	3	50
DST Inspire Camp	State Institute	5	150

of Educational
Technology (SIET)

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Water analysis	Panamaram Panchayat	Water analysis after 2018 flood	1	11
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	Project work	MES College, Valancheryy, Malappuram	01/04/2019	31/05/2019	Mr. Aashir
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
93.5	87.35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	NA	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14056	2661240	24	10222	14080	2671462
Reference Books	770	1226110	34	56442	804	1282552
Journals	65	97191	Nil	Nil	65	97191
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	127	77	83	15	0	10	19	100	6

g									
Added	0	0	0	0	0	0	0	0	0
Total	127	77	83	15	0	10	19	100	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.2	13.85	25	30.46

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a serene campus blessed in abundance with natural scenic beauty. The physical facilities provided enhance this ambience. The College has prioritized this and envisions a green and ecofriendly campus. The Management and Principal monitor the hygiene and maintenance of the physical facilities provided on the campus. The cleaning and gardening are done by a group of staff who does their duties on a regular basis. The labs of the science departments provide ample research opportunities. Each of the departments has its own set of rules and regulations to sustain discipline and decorum. There are 4 labs in the college kept under the supervision of the departments of Physics, Chemistry, Botany and Computer Science. The labs take essential safety procedures and demand that the students should take all deterrent measures. The Departments take necessary steps to avoid wastage of valuable materials. Precautionary procedures to ensure the good condition of the equipments are taken and that is emphasized in the rules and regulations and the policies of the Labs. The rules are formed and adapted as per the requirements of the departments by the heads of the departments with the consent of the Principal and the management. The Library is the seat of knowledge and wisdom. It strives to persuade and stimulate the academic community of the college. It enhances the creative instincts of the budding talents of the campus. It aims to build a zest for knowledge. The college Library provides 39500 books, 67 periodicals, 32 peer reviewed journals 9 dailies. It is a registered member of INFLIBNET's N-List programme and offers a wide arena to pursue learning. In order to maintain the necessary discipline of this centre of education, essential rules and mandatory regulations are laid. The Librarian and the team work hard to guarantee that its policies are adhered. Strict measures are taken to avoid disrespect to the precious materials that have been stocked in the library. The Physical Education department of the college prioritizes health, good conduct and discipline. It aims to build a student community well aware of the need to be healthy. It promotes a sound mind and soul in a healthy body. It ensures team work and cooperation through the sports activities. The Physical education department of the college is pivotal in its role to maintain harmony among the student community. This department is commendable for its maintenance of Sports

room and Gymnasium. The sports room promote recreational activities. Both these places have strict rules that are enforced to maintain discipline and good conduct. The sports goods are kept in good condition and precautionary measures are taken to ensure the safe maintenance.

<http://stmarysbathery.ac.in/Pages/Article/policies.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment	130	1000
Financial Support from Other Sources			
a) National	Higher Education Scholarship, Suvarna jubilee Merit Scholarship, Central Sector Scholarship, Post Metric Scholarship, Hindi Scholarship, State Merit Scholarship, C H Muhammed Koya Scholarship, University Merit, Snehapoorvam Scholarship, Muthoot M George Higher	154	102750
b) International	NA	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SSP	12/11/2019	8	1

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NET Coaching	42	Nil	8	2
2018	Bank Coaching	Nil	21	5	3

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank	18	2	Wipro, Muziria softech	9	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	8	BCA	Department of Computer Applications	MES College, Kuttippuram, CUSAT, Calicut University Centre, Muttill, Calicut University Centre, Vadakara, Pondicherry University Karaikkal Campus, Pondicherry University Kalappett Campus	MCA, MBA, Msc. Computer Science
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	17
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Meet	University Level	120

Arts Fest	Inter-Zone	40
Arts Fest	F-Zone	110
Face Painting Competition	institution	50
Ethnic Day Celebration	institution	200
Annual Arts Fest	institution	800
Department Wise Games	institution	450
Annual Sports Meet	institution	700
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The union performed energetically and enthusiastically. The active participation of all the students were assured in various programmes like inter-collegiate debate, founders day , x-mas carnival, cultural forum, interdepartmental basket ball , volley ball, football tournament , ethnic day etc. Organized by the union

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

First Alumni meeting for the year at kalpatta afsa hotel on19/09/2018 Alumni associated with FORT(Former Retired Teachers) conducted founders day on 29/11/2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

It is laid out policy of the management to follow the principles of Management by Exception. Therefore it becomes naturally imperative to develop ones own leadership abilities to make things happen instead of waiting for the

management for the trigger and nod. This is applicable at the level of the Principal or the faculty members. The principle of the management by exception obviates the need for constant involvement of the management in turning the administrative machinery. therefore , it has become imperative that operational autonomy and Decentralized governance must go hand in hand in the implementation of the policies and programmes of a democratic administrative system. At the level of the Principal, the Bursarial administration and at the level of the faculty , the management promotes participate management. Indeed it is a natural corollary of Management by Exemptions

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission of students for UG and PG courses was conducted by the affiliating university as per university and state rules by a single window process which ensures equal opportunity to all applicants. The verification of the required qualification for admission was verified by the various departments in the institution at the time of admission. Students applying in the community quota were also given admission as per merit.
Industry Interaction / Collaboration	Industry Interaction was carried out by various departments in connection with the UG and PG projects.
Human Resource Management	Human Resource Management was conducted in the most efficient way. Their quality was maintained and improved by Academic and administrative audits.
Library, ICT and Physical Infrastructure / Instrumentation	The library was automated by including bar codes to all the books. The helped the issue and return of a larger number of books on a daily basis. One more staff was appointed to the library for the smooth conduct of its activities. More number of computers with advanced configuration were purchased and installed. The college subscribe Infflibnet for the students and teachers. The library is under the process of shifting to the new Jubilee Block with more facilities and accessory services.
Research and Development	UG and PG projects are conducted in the departments and in collaboration with other research labs and this data is documented and published. As part of

	<p>extending the science to the society, collaborative works between the various departments of the college and other industries were also carried out. The details are documented in the IQAC office.</p>
Examination and Evaluation	<p>The external examinations were conducted by the affiliating university as per university examination calendar and the college does not have any role in it other than providing the infrastructure and other facilities to conduct the examination. However, in the conduct of internal examinations and evaluations, college takes the role by providing challenging questions, giving new assignments, conduct projects on industrially important problems, evaluate the seminars taken by students etc.</p>
Teaching and Learning	<p>Management is supportive to make the necessary infrastructure, library facilities and other resources and adequate number of computers to facilitate the learning process of the students. A new block is under construction as a Golden Jubilee Memorial Block. More effective internet facilities are provided for the students. More renovative work is planned such as tiling the departments, making ramps for physically challenged students, new parking area, entrance gate, net practicing centre for cricket and a model tribal huts etc which may be completed in two years</p>
Curriculum Development	<p>Generally the syllabi were revised by the concerned board of studies of the affiliating university, in which four teachers from the college were members.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Software for efficient management of Various Funds and various reporting systems
Administration	InBuilt software used for accommodating various administrative activities.
Finance and Accounts	Software used for planning and development is also used for finance and accounts
Student Admission and Support	A detailed software used for years for making the admission and student

support system easy.

Examination

Follows the system forwarded by the university through eMails and Links

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	National seminar cum workshop on NAAC Revised accreditation framework	Nil	03/11/2018	03/11/2018	74	2
2018	Special Training for the HoDs and departmental IQAC coordinators	Nil	06/12/2018	06/12/2018	35	1
2018	Nil	Service Updation	03/01/2019	03/01/2019	2	20
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	2	01/06/2018	31/05/2019	14
Orientation Course	10	01/06/2018	31/05/2019	28

Refresher Course	8	01/06/2018	31/05/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	29	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Play School for children of the staff	Play School for children of the staff	Noon Meal Programme (ARDHRAM)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Annual Budget is communicated to the Corporate Management. Once the head wise approval is given by the Governing Body, it is the responsibility of the Executive Committee to effectively implement the same. Quotation and Tender system is strictly followed where ever possible. The Bursar is personally responsible to maintain the Quotation System wherever possible. In the case of Vendor system, the Bursar shall constantly scrutinize the vendor charges and see that the service are competitive. All items which require technical input in decision making is done with the advice of the respective heads of department. The Intent system is maintained whereas, the requirement for purchase of maintenance is rooted through the most efficient channel. All purchased are done through the purchase order which shall be signed by two members of the Executive Committee the Principal and the Bursar by default. The Principal is the final signatory of all Management funds as well as College funds (which are raised as per Government and University Statutes) The Bursar makes the financial scrutiny of all funds whether it is Management funds or the College funds. No bills can pass without the signature of the Bursar. Quality of purchases is squarely the responsibility of the Bursar or Resident Manager as the case maybe except technical matters like LAB purchases where the responsibility resides with the Head of the Departments or the staff member who makes the recommendation. No fund is fully released to the Principal. The Principal makes the fund request to the Manager along with a statement of expenditure of the previous installment. All expenditures are as per Code of Procedure. All expenditures on statutory government funds are under an annual statutory audit of the respective department. There is an annual material audit with the help of staff members Library audit is conducted every year. However, stock audit is conducted every three year and the discrepancies are reported and are found to be within the statutory limits and as per the procedures. Management fund are audited by an external private auditor at the level of the college management as well as the corporate management. No major discrepancies are reported.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA	350000	Fencing, Special Lab, Arts Fest

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6.4.3 – Total corpus fund generated

3000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	MOC Management	No	Null
Administrative	Yes	MOC Management	Yes	Chartered Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1: Financial support for the sports and cultural programmes in college and zonal level
 2: Regular meetings are conducted to assess the academic and nonacademic progress of the students
 3: Support to the club activities of the college
 4: Buying Books for the library

6.5.3 – Development programmes for support staff (at least three)

1: Training Programmes
 2: Annual family get together
 3: Annual tour

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiatives to start research centers and promote faculty to become research guides
 2. Applied for funds from government agencies like DST and FIST
 3. Infrastructural development
 4. Applied for new programmes (UG PG)
 5. Initiatives taken to start certificate and diploma programmes (Add-on course etc..)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NAAC Revised Accreditation Framework New Initiatives	03/11/2018	03/11/2018	03/11/2018	50

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Women Development Cell	01/06/2018	31/03/2019	250	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution has implemented MIS system for administration unit, library and management the academic unit is currently under progress. The Main objective of this is to limit paper use and wastage The garbage generated from Campus is segregated within our area and sent to the designated areas through outsourced parties as per the directions of pollution board. The wet garbage generated from campus especially through the both the dining halls is fed into nearby animal farms. Tree plantation is carried out during monsoon period every year to plant new or to replace the deceased plants. Phasing out CFL and replacement with LED lights.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	13
Rest Rooms	Yes	13
Braille Software/facilities	Yes	5
Scribes for examination	Yes	6
Special skill development for differently abled students	Yes	12

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Students	11/06/2018	Plan to arrive to class on time and to stay for the entire class period (or until dismissed) because random arrivals and exits are disrespectful and distracting. Every student must obtain on admission, the Identity

Card which must have his/her photograph attested and wear the identity card on person whenever he/she is on the institute premises, and present it for inspection on demand. Ragging is banned on the institute campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the institute and a case will be filed with the local police authorities. All departmental activities are organized under the guidance and supervision of the HOD In-Charge.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ethnic Day	19/10/2018	19/10/2018	150
Yoga Classes	21/06/2018	21/06/2018	80
Conducting tour to places with heritage values	01/12/2018	31/01/2019	500

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation Use of Energy Efficient Equipment Use of CFL/LED and Energy Rated equipment's and fixtures Master Switches for each Room to shut down power of entire room when not in use CRT monitors being replaced with LCD/LED Monitors Water harvesting- New Academic Block is equipped with Rain Water Management System with Channelized Drain Pipe Network, Rain Water Holding Tank, Pumps and Ground Water Recharge Pits. Approx. 2km of Storm Water Drain Line is also provided with four rain water recharge pits Plantation - Entire campus has approx. 12,00 trees and various types of plantation. About 5 acres of land in the campus is under landscape and natural and medicinal plants . e-waste management - e-waste generated is collected and sent either to an e-waste dealer or to the collection point prescribed by pollution board. Students, staff using a) Bicycles b) Public Transport: The students who reside in nearby area mostly prefer bicycle as a mode of transport for attending the lectures. It is environment friendly helps in preventing pollution also. The other students who stay in rural areas prefer to use state transport buses as it offers them a concessional monthly pass. It is economically beneficial to students from backward financial status Plastic-free campus: Department provides resources and tools to educate students of Institute communities on the environmental and health benefits of going plastic-free campus to minimize

plastic consumption and pollution in the premises and the surrounding environment. The Plastic Free campus program aims to reduce single-use plastics in campuses by encouraging students faculties to make plastic-free commitments to use reusable water bottles and tote bags and pack waste-free lunches.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

To curb the increasing usage of drugs among the youth. the college has tied up with the Excise department and has formed the cell called "VIMUKTHI" which creates awareness through periodic street plays, flash-mobs, exhibitions and film shows. As a part the campaign to create awareness among students regarding the harmful effects of plastic, all programmes conducted by the college promotes eco-friendly material like banners made of jute, e-Banners, use of earthen tea pots. Every year as a part of the activities of Bird-Club bird baths are installed in various parts of the campus during summer

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://stmarysbathery.ac.in/Uploads/Documents/BestPractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our institution is the first of its kind in the backward district of Wayanad catering to the most backward of the state and hence is pioneer in promoting education among the tribal students. As part of the initiatives, the college adopts a tribal colony every year where classes have been given on financial inclusion and counselling by professionals. As Tribal students are physically inclined to sports, the college take special initiatives to promote the same helping them to get placement in various sectors like national sports , government jobs as in railways(Group D) , defense etc. Institution provide holistic education to develop skills, knowledge, leadership quality and values among socially backward students.

Provide the weblink of the institution

<http://stmarysbathery.ac.in/Uploads/Documents/Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

To promote research, the teachers are encouraged to acquire PhD, thereby the college can apply for research centers of various deaneries. To take steps to construct the research lab sponsored by DST-FIST, for which foundation stone has already being laid. To beautify the area surrounding the amphitheater by constructing a garden To build a house for one of the economically backward students of the college To construct fencing for the whole campus. To take steps for registration of the alumni association of the college