

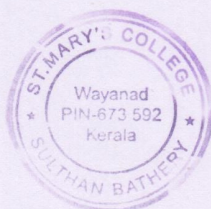
Internal Quality Assurance Cell (IQAC)

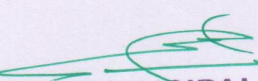
St. Mary's College, Sulthan Bathery

Action Taken Report 2017-2018

Date of Meeting	Decision Taken	Action Taken
12-06-2017	Discussion on the submission of SSR. Decided to request support from all the stakeholders.	Principal convened a staff meeting and elaborated on the preparation needed for the NAAC visit. Three mock visits were arranged prior to the NAAC visit. Tentative dates of the visit were finalised.
14-07-2017	Decided to arrange the mock visit. Preparation of slides for Power Point Presentation.	Departments were instructed to prepare slides for the presentation of department activities. The day of the mock visit was finalized to 20 th August 2017.
16-08-2017	Discussion on the mock visit.	Constituted various committees for the mock visit. Prof. Varghese Vaidyan, former Principal and Dr. Gafoor, former IQAC Coordinator of Govt. Arts & Science College, Calicut were invited to conduct the mock visit.
31-08-2017	Discussion on 2 nd and 3 rd mock visit. Final preparations for the NAAC visit.	The second mock visit was scheduled for 14 th September 2017 under the chairmanship of Prof. Kuriakose, former Principal of Pampadi college. The third mock visit was scheduled for 20 th and 21 th September 2017 under the chairmanship of Dr. Rajan, NAAC Peer team member.
13-09-2017	Discussion on 2 nd Mock visit.	All the arrangements were briefed up and evaluated. Suggestions were made and necessary corrections made.
18-09-2017	Discussion on 3 rd Mock visit.	Final preparations for the mock visit were evaluated and insisted on the seriousness of the visit.


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