

# 1st Meeting of IQAC - A preliminary<sup>1</sup> sitting

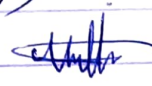



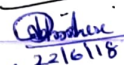

Venue: IQAC Room

Date: 22-06-2018

Time: 11.30 am

- Agenda
1. Formation of IQAC Steering Committee
  2. Allotment of duties
  3. Any other matter - IQAC Seminar  
- IQAC Bulletin

## Members participated

1. Dr. J. Sheba M. Joseph
2. Dr. PA Mathan 
3. Lajin George 
4. Dr. Gishu P Mathan 
5. Kevin Mathews 
6. Fabin Varghese T.V. 
7. John Mathan 

The meeting was chaired by the Principal. The coordinator Dr. PA Mathan welcomed the gathering and explained the matters on the agenda.

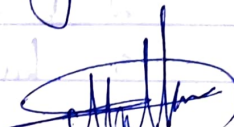
The meeting discussed the following matters and resolved on the matters.

- 1.1. Resolve to constitute a Steering Committee of 16 members, after obtaining consent from the prospective members.
- 1.2. Resolved to convene a meeting of the teaching members for preparing a work plan for the IQAC, College and the departments and allotment of duties and delegations.
- 1.3. Resolved to monitor all the offices for the teachers and the organizations regularly.
- 1.4. Resolved to organize an orientation programme on the Revised Methods of Reaccreditation Process.

- 1.5 Resolved to appoint student coordinators for each department.
- 1.6 Resolved to publish an I&A.C. Bulletin preferably a Bi ~~annual~~ <sup>annual</sup> Bulletin.
- 1.7 Resolved to conduct the next meeting on 19-07-2018

After the discussions the Joint Co-ordinator Mr. Fabin Varghese proposed vote of thanks and thus the meeting was adjourned.



  
D. A. Mathai

## 2nd Meeting of IQAC

3

IQAC Room on 19-07-2018  
at 10.45 am

- Agenda:
1. NAAC Seminar cum Workshop
  2. Bulletin.
  3. Any other matter - Assignment of

Members participated

- duties  
- co-ordination of the Clubs  
- Preparing Annual Plans  
- swoc etc.
1. Prof. Shiba M. Joseph Shiba
  2. Dr. P. A. Mathan Mathan
  3. Laju George Laju
  4. Arun Kumar, IT Arun
  5. Renie Mathews Renie
  6. Dr. Gisha P. Mathan Gisha
  7. Fibris Varghese T.V. Fibris
  8. Misha T. Elias Misha
  9. John Mathai Noorani John
  10. Infan Ali Infan

The meeting was presided over by the principal and the chair person of IQAC. After the welcome meeting commenced with a silent prayer. The coordinator Dr. P. A. Mathan welcomed the gathering, the principal then addressed the gathering and reminded of strengthening the activities of IQAC.

The IQAC coordinator explained the matters on the agenda and invited the members to actively involve in the discussions.

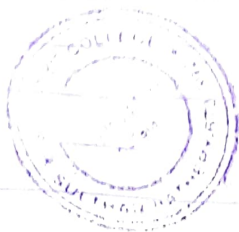
The following matters on the agenda are discussed and made the resolutions.


- 2.1 Resolved to conduct the IQAC Seminar on the Revised Methods of Reaccreditation process. The matter was consulted with Dr. Rajan

Who is an ~~annular~~ faculty from NAAE on the subject he gave the date August 18. Accordingly it was decided to conduct the programme on 18-08-2018 as a District level programme inviting teachers from other colleges in Weyanad. It is resolved to collect a registration fee of Rs 2000 from other colleges and they can send eligible 3-4 teachers for the programme.

- 2.2. Resolved to prepare the Bi annual Bulletin by August, 18 and publish on the day of Seminar
- 2.3. Resolved to visit all the departments and inquire about their requirements
- 2.4. Resolved to convene a meeting of all the club co-ordinators for the monitoring purpose.
- 2.5. Resolved to prepare the annual plans and SWOC Analysis for all the departments before Oct 30th.

After the discussions the joint Co-ordinator Mr. Penie Mathai prepared vote of thanks and then the meeting was adjourned.


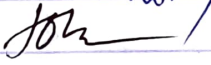
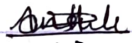
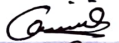



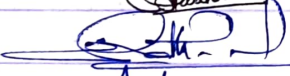




  
Dr. P. M. Mathai

3rd Meeting of IBAC Steering Committee  
 At IBAC Office on 24.10.2018 at 2:00pm

- Agenda:
1. One Day Seminar cum Workshop
  2. Preparation for Future Plan
  3. Preparation of AQAR
  4. Other matters.

### Members participated

1. Dr. P.A. Mathai 
2. John Mathai 
3. Ansula Mathew 
4. Jadeer. K 
5. Reenie Mathews 
6. T.K. Poulsen 
7. Fibio Varghese T.V 
8. Ramon Thomas 
9. Annkumar. T.T 
10. Dr. Gisha. P. Mathai 

The meeting was presided over by the coordinator. He welcomed the members and detailed the agenda and the same was approved.


The coordinator informed the meeting that in the proposed one day seminar the faculty persons are contacted and received their available dates. Accordingly the ~~one day~~ seminar cum workshop could be conducted on 30th Nov. 2018. Hence the meeting resolved to conduct the seminar on the date - 30th Nov 2018. The faculty are Professor Varghese Vaidyan former Principal of the College and the member Peer team group and Dr. M.P. Rajan Academic consultant NAAC, Bangalore.

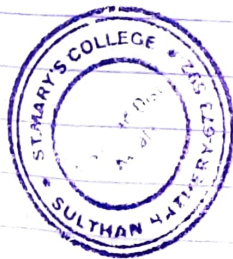
The meeting resolved to invite teachers the members of IATC of the various colleges in the Wayanad district and make it a district level programme. Resolved to collect Rs 100 each from the outsiders and provide them with food and stationery for the workshop.

then, discussed the future plan for the college and the departments in particular.

Resolved to submit the AACAR for the year 2017-18 in the new format though it was prepared and sent in the old format provided all the details are available required for the new format.

After the discussion Jnt Coordinator Ms Renie Mathur proposed vote of thanks and thereafter the meeting was adjourned.

 D. P. A. Mathan



One Day 'Nehru Seminar Cum Workshop'  
 Organized by IBAC on 3-Nov. 2018  
Topic: NAAC- Revised Framework: New Initiatives

Chief Guest Prof. Varshu Vardyan  
 Former Principal  
 Faculty. Dr. M.P. Rajan Academic  
 Consultant NAAC. Bngls.

Attendances:

Sl. No	Name	College	Contact No.	Sign
✓ 1	Anila. K.K.	Eldho Mor Baselos	9745883973	Am
✓ 2	Anu K.B	"	9048312946	f
3	Ramachandran	SMC	9847774394	ram
4	Dr. Vijayakumar AR.	SMC	9495931017	Vid
5	RAMESH K. G.	SMC	9995773793	Ramesh
6	Anurag. AR	SMC	9048213399	Anu
7	Chinhu Varghese	Oriental School of Hotel Management	8129343381	Chinhu
8	Aswani R. Bevan	SMC	6282132510	Aswani
9	Jai Thomas	"	9497320038	Emth
10	Dr. Nirmala K.N	"	9495759808	NKM
11	Tija Thomas	"	9495960794	Tija
12	Linjiya S	"	8089280098	Linjiya
13	Anusree A. R	"	9995623212	Anusree
14	Neelhu Mohan	"	9633438171	Neelhu
15	Roshni Freeda Godfred	"	8281387537	Roshni
16	Arjali .m.k	"	9544173566	Arjali
17	Dhisha P.D	"	8608176164	Dhisha
18	Divya VP	"	9746739870	Divya
19	Neelhu chacko	"	8606722805	Neelhu
20	Manesh R	"	9791271186	Manesh
21	Jisha TP	"	9544819301	Jisha
22	Lakkadevi. T	"	9495985012	Lakkadevi
23	Dhanya Abraham	"	9961498394	Dhanya
24	Devika T.M	"	9061214254	Devika
25	Sheena George	"	9647768971	Sheena

26.	Elizabeth Varghese - M	St. Mary's	9826919489	Jm
27	Sajana . A.P	Oriental Group	9495318545	Jp
28.	St. Mark's George	Don Bosco college	8086184706	Jm
29.	Susan. Shankarham	Don Bosco College	9495339352	Jp
30	Annie Liza . V . J	"	9746895733	#
31	PRIYA PHILIP	DON BOSCO COLLEGE	8884176278	J
32.	Jinto KCB	"	9349714307	J
33.	Sophya George	St. Mary's College.	9539102010	Ep 9
34	Ami M.P	"	9744860919	Ami
35.	Rachel Thomas .	"	9497085858	Ami
36	Asmathy P R	"	0961317184	Ami
37	Renee Mathews	"	9495258903	
38	Ambly . C . B	"	9496711133	
39	SABIN BABY	"	9947693978	J
40	ANITA ELIZABETH MATHEW	"	9447860296	@
41	→ Parvitha Balsam	ORIENTAL SCHOOL OF HOTEL MGT	7034986891	J
42 ✓	Sunilkumar T	"	9020123325	J
43	SHIMOJ KM	Alphonsa College, Bannay	8606353720	J
44	Abel Jopaul VP	"	9495035275	J
45	<del>Fr. Thomas Shindhyal</del>	"	9261454414.	
46.	Fr. Ajeesh T Karigan	"	"	
47	Shibina.T	SMC	9961215484	Shi
48	James Joseph	"	9447854332	#
49	Wilson . M . A	"	9947910859	
50	Sunil John	"	9747002114	
51	Vishnu . K . murali	St. Mary's college.	9567992820	Jm
52	Arun S S	SMC	9656858435	Ami
53	SINTO . T . J	SMC	9497831249	J
54	BIBIN JOSE	Mary Mother Colce Mannalwarly	9946770010	J
55	FR. JINS N.B	St. Mary's S.B.T	9497420930	J
56	Jopson V Paul	"	9946911677	J



57.	Dikeepkumar-lele.	SMC	9048448126	<i>ad</i>
58.	Johns mathai	SMC	9447300032	<i>John</i>
59	Manoj mathew	SMC	9544969965	<i>Manoj</i>
60 ✓	George Thomas	Manj mathai coll	98477 66502	<i>John</i>
61 ✓	Dr. Geelba Antony	Pullay Maran Azhdy	9847325392	<i>John</i>
62 ✓	Binoy Joseph	"	9946234220	<i>Binoy</i>
63 ✓	Sreejith T	Govt. College Maranthudy	8606309222	<i>Sreejith</i>
64	Misha T. Elias	SMC	949569494	<i>Misha</i>
65 ✓	Suresh k. a. k	Govt. College Maranthudy	996126676	<i>Suresh</i>
66 →	Saisam. R	"	8089277968	<i>Saisam</i>
67 ✓	Dr. Denny Joseph	"	96563463986	<i>Denny</i>
68 ✓	P. Sudheer Kumar.	"	9495724769	<i>P. Sudheer</i>
69. ✓	Dr. Praneelba. P.	"	9495677720.	<i>Praneelba</i>
70 ✓	Dr. Sajith M	"	9447047811	<i>Sajith</i>
71	Harish K V	SMC	9497305136	<i>Harish</i>
72.	Dr. BalaramSharan. P	SMC	9847100270	<i>Balaram</i>
73.	Amala Joy	St. Mary's College (SF)	9562747579	<i>Amala</i>
74	FIBIN VARHESE T.V	"	9744682078	<i>Fibin</i>

The National Seminar was inaugurated at 10.00 am. The inaugural session was chaired by the Principal in charge Prof John Mathai. The Coordinator Dr. P. A. Mathai delivered the welcome address. Prof. Varghese Vandyam, the former Principal of the college and a member of NAAC Peer Team inaugurated the function.

The inaugural meeting was came to end with the vote of thanks by Dr Fisher P. Mathai Joint coordinator, IOA. After that the floor was handed over to the faculty for the sessions. Dr. Rajan M. (Former NAAC Consultant) conducted the Seminar and the workshop in the afternoon. The programme ended at 4.0 pm. Certificates were presented to the participants.

A Meeting and Workshop of Steering Committee held at IQAC Room on 04-12-2018 (Tuesday) 10. am to 4. pm

- Agenda :
1. Preparing the plan of action
  2. Administering the student feedback
  3. Interaction with the differently abled students of the college
  4. Updation of documents
  5. Any other matters

Members attended:

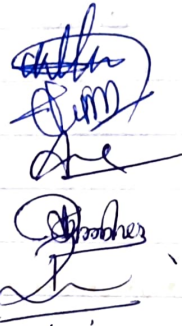
Dr PA Mathai

Dr. Gisha. P. Mathai

Arav Kumar, FT

Fibin Varghese T.V

Rene Mathews



The meeting was chaired by the co-ordinator  
Dr PA Mathai

The meeting discussed the matters on the agenda and took the following resolutions

1. Resolved to prepare a plan of action for the year 2019-20 before Jan. 31st 2019.
2. Resolved to update the documents
3. The IQAC, convened a meeting of the differently abled students in the college and interacted with them. They resolved to sort out their issues and their grievances.

4. Resolved to convene a full fledged IQAC - Steering committee meeting in the beginning of the next academic year.  
After proposing vote of thanks the meeting was adjourned



Dr PA Mathai

A meeting of Steering Committee held at IQAC Room on 18-12-18 at 3.00pm

Agenda : Up loading of the AQAR in the revised format  
: Any other matter.

Members attended.

Dr Sheba M. Joseph

Dr P. A. Mathai

Dr. Nisha P. Mathai

Nisha T. Elias.

Arum kumar T.T.

John Mathai

Laiju George

~~Sheba~~

~~John~~

~~Nisha~~

~~Arum~~

~~John~~

~~Laiju~~

The meeting was presided by the Principal. It began with a silent prayer. The co-ordinator Dr P.A. Mathai welcomed the members and detailed the matters on the agenda.

The possibility of uploading the AQAR for the year in the new format for the year 2017-18 was discussed.

Resolved that an attempt in this regard could be made and upload it before 31st December 2018.

Seeking co-operation from all the members and expressing gratitude the meeting was adjourned.



~~John~~  
P.A. Mathai