



St.Mary's College Library

The College follows a centralized library system with more than 39500 books, 67 periodicals (32 Peer reviewed Journals & 35 General Magazines), 9 Dailies (3 English & 6 Malayalam) and a good collection of journals back volumes. Library books are classified with DDC and automated with in-house software. The library is a registered member of INFLIBNET's N-List programme.

Our Services:

Circulation Services

Reference Services

OPAC

E-learning centre

Online document Delivery

Plagiarism Checking using URKUND

Membership

Membership of Library is open to all staff, students and research scholars of St.Mary's College. Guest Faculties are required to fill the Library Membership form or a request letter signed by Principal to borrow books from Library. The Library also welcomes Alumni, Students and Research Scholars of other institutions to use library resources with prior permission of principal.

Working Hours: Library works from 8.30am -3.30pm on all working days.

Library Rules

1. The Students must carry the **Identity – Card** with him or her for entering the library and also for issuing library books.
2. Strict silence should be observed in the library.
3. Bags, personal belongings including files, textbooks & notebooks must not be brought inside the library. These must be kept at the property counter at reader's own risk
4. The loan period is normally 14 days with renewal period of 7 days. But the Librarian reserves the right to call back any book, at any time, from any borrower, even if the period of loan has not expired.
5. Loss of any borrowed book must be reported immediately to the librarian.
6. Mobile phones are not allowed inside the library.
7. Library is a place for serious reading and research. Strict silence should be maintained in the library and its premises.

Issue of Books: Books will be issued on production of the library identify card. No book shall be issued and delivered expect to the authorized borrower in person or to someone having written authority from him / her to receive it on behalf of the authorized borrower.

Faculty Members	10 books at a time for 14 days
Ph.D Students	10 books at a time for 14 days
PG Students	7 books at a time for 14 days
UG Students	3 books at a time for 14 days
Temporary Members	1 book for 14 days

Temporary Membership: Students, Researchers, and Academicians who are not the member of the college can apply for Temporary membership of the library for using library. He/ She have to submit a reasonable request to the Principal with valid proof of identity along with the application (prescribed). Caution Money (Refundable) will be decided by the college which is to be deposited for issuing book to them.



S. M. Thomas
PRINCIPAL
ST. MARY'S COLLEGE
SULTHAN BATHERY
WAYANAD-673 592